

STUDENT COUNCIL CONSTITUTION

Harding Charter Preparatory High School

3333 N. Shartel Avenue
Oklahoma City, OK 73118



HCP Board Policies and Procedures

In order to encourage student participation in the various activities of school life and to provide opportunity for training in democratic processes, Harding Charter Preparatory High School will maintain and operate a student council. This council shall not have authority to make policies or regulations for the school. The council may make recommendations to the Head of School on any topic of student concern. Student council shall not have any disciplinary authority. The administration and the student council shall keep channels of communication open, not only between themselves but also between all students and the council. The council is urged to choose a representative who will communicate with the Governance Board on matters pertinent to the betterment of the school system and improvement of the educational process.

Article I: Name

The name of this organization shall be the Harding Charter Preparatory High School Student Council.

Article II: Objectives

The object of the Harding Charter Preparatory Student Council shall be to:

1. Strive for good citizenship.
2. Respect all individuals in the school and community.
3. Promote school harmony and tolerance by all students at Harding Charter Prep.
4. Encourage academic achievement and excellence.
5. Motivate school spirit among all stakeholders.
6. Train students to be leaders and activists.
7. Help other citizens and groups in the community.

Article III: Membership

Section One: All students in Grades 9-10-11-12 shall have the opportunity to present ideas for Student Council action.

Section Two: The members of the Council shall be representatives elected by their classmates, the officers, the adviser, and the principals. The Council numbers shall not precede over fifty members, including officers.

Section Three: Qualifications for Representatives / Officers

1. Student who wishes to be a candidate for the Council shall:
 - a. Possess and display positive character traits.
 - b. Be academically in good standing (3.0 GPA unweighted).
 - c. Display strong interpersonal qualities.
 - d. Continue involvement in Council activities (50%).
 - e. Express an interest in being a representative by completing an application.

Section Four: Officer Selection

1. Student must complete an application to be eligible for officer elections.
2. Review of the application will be made by the current Council president, adviser, and principals to ensure qualifications are met.
 - a. The Council President shall always be the preceding Vice President.
 - b. The Council Vice President shall always be an incoming junior.
 - c. All other officer positions shall be a Council representative.

Section Five: Officer Elections

Election of Council Officers shall take place during lunch for Grades 9, 10, 11, 12 in the month of April. The student receiving the most votes for desired officer position shall be declared the new officer.

Section Six: Term of Office

The term of office shall be for one calendar year, beginning in June, and ending in May.

Section Seven: Adviser and Principals

The adviser and principals shall be the final authority over all actions of the Council.

Article IV: Officers

Section One: Officers

The officers shall be President, Vice President, Secretary, Treasurer, Publicity Manager, and Historian.

Section Two: Powers and Duties

The officers shall have the duties as listed:

1. Educating representatives on leadership skills.
2. Maintaining structure among all Council committees.
3. Tracking membership requirements for both representatives and officers.
4. Attending an OASC Basic or Advanced leadership camp at least once.
5. Selecting new and removing unqualified representatives from the council.

6. Planning and organizing the following school events:
 - a. Freshman Orientation (Summer)
 - b. School Improvement Project (Summer)
 - c. Fall Blood Drive
 - d. Veteran's Day (Fall)
 - e. Spirit Week (Fall)
 - f. HCP Leadership Camp (Winter)
 - g. Homecoming (Winter)
 - h. Spring Blood Drive
 - i. Eagle Week (Spring)
 - j. Council Elections (Spring)

President

1. Oversee all Council activities and discussions, including agendas
2. Oversee a committee of representatives.
3. Receive approval of all activities from adviser and principal.
4. Act as a role model for Council and student body.

Vice President

1. Oversee all Council activities and discussions in absence of President.
2. Oversee a committee of representatives.
3. Act as a role model for Council and student body.

Secretary

1. Record Council member attendance and participation, including minutes.
2. Oversee a committee of representatives.
3. Act as a role model for Council and student body.

Treasurer

1. Maintain stock, cleanliness, and organizing pickup in the HCP Store.
2. Track Council budget used for all school activities and community events.
3. Track money reports for all representative committees.
4. Oversee a committee of representatives.
5. Act as a role model for Council and student body.

Historian

1. Organize all Council documents and records.
2. Oversee a committee of representatives.
3. Journal the history of all Council events.

4. Act as a role model for Council and student body.

Publicity Manager

1. Publicize all Council and school activities.
2. Oversee a committee of representatives.
3. Act as a role model for Council and student body.

Article V: Meetings

Student Council meetings shall take place at least once a week. The Student Council officers will decide each year the appropriate meeting dates and times. An agenda shall be prepared by the President and shared to all representatives at least one day before the meeting on GroupMe. Student Council representatives may initiate agenda items. All items for the agenda must be submitted to the president or adviser two days before each meeting.

Article VI: Voting Procedures

1. Each officer and representative shall have one vote. The president will only vote in case of a tie.
2. All decisions on behalf of the Student Council require a 70% presence of Council members for passage.
3. Any discussions amongst the Student Council must be done before the voting procedure begins. Once voting is complete, the decision is finalized.
4. All amendments on the constitution require a majority vote of the Council members for passage. The constitution will be reviewed yearly by officers.
5. The President has the right to veto any decision by the Council, which will be sent back to the Council for a final decision.
6. Any and all actions of the Harding Charter Preparatory Student Council are not official until approved by the adviser and principals.